

One-Call of Wyoming

Minutes

September 14, 2005

Parkway Plaza, Casper, Wyoming

A regular meeting of One-Call of Wyoming's Board of Directors was held in the Senate Room at the Parkway Plaza in Casper on September 14, 2005, at 10:00 a.m. In attendance were the following:

BOARD MEMBERS PRESENT:

1. George Fernandez – Liquids Pipeline Transportation (Terasen Pipelines (USA) Inc.)
2. Lowell Ray Anderson – Joint Powers Board/User Owned Water-Sewer-Air (Shoshone Municipal Pipeline) [via telephone]
3. Mark Ransdell – Gas Gathering and Transmission Pipelines (Questar)
4. Arnie Davis – Call-In Dig-In Safety Council (Crook and Campbell Counties)
5. Jim Bunch – Utility Locates of Weston County (Black Hills Power)
6. Dennis Lawrence – Wind River-Big Horn Basin Utility Coordinating Council (City of Riverton)
7. Keith Thomason – Electrical Distribution and Transmission (Cheyenne Light, Fuel & Power)
8. Steve Loftin – Wyoming Contractors Association (71 Construction)
9. Russell Waldner – Carbon County Pipeline Association (Carbon Power & Light)

BOARD MEMBERS ABSENT:

1. Wayne D. Johnson – Local Telephone Communications (Qwest)
2. Tim Hibbard – Municipal (WYDOT)
3. Daniel Thissen – Albany County Utility Coordinating Council (Bresnan Communications, LLC)
4. Bill Pettit – Gas Distribution (Montana-Dakota Utilities Co.)
5. Doug Malsom – Cable Telecommunications (Bresnan Communications)
6. Bob Park – Long-Distance Telephone Communication (Pacific Power)
7. Jeanie Wolford – Central Wyoming Utilities Coordinating Council (City of Casper)

GUESTS:

1. Candace Miles – One Call Systems, Inc.
2. Ben Taylor – Anadarko
3. Bret C. Crouch – Anadarko
4. Colby Drechsel – Wyoming Natural Gas Pipeline Authority
5. Jim Narva – Wyoming State Fire Marshal

ALSO PRESENT:

1. Harry Williams – Executive Director
2. Judy Williams – Secretary

President George Fernandez called the meeting to order at 10:12 a.m.

President Fernandez asked for additions or corrections to the agenda.

(Arnie Davis entered the meeting at 10:15 a.m.)

Colby Drechsel, Technical Analyst – Wyoming Natural Gas Pipeline Authority passed out copies of his presentation. He explained how, why, and what the agency does. He requested that One-Call of Wyoming provide their agency with copies of OCW members digital mapping showing placement and diameter of their pipeline. There was discussion on how this data could be obtained. It was stressed that each individual company would have to consent to giving their information out. Steve Loftin moved, to ask our members, advertise it, and explain what is going on and ask them if they would cooperate. The confidentiality agreements between the companies and One Call Systems were discussed.

(Colby Drechsel left the meeting at 10:51 a.m.)

Jim Narva – Wyoming State Fire Marshal – Director passed out copies about Common Ground Alliance, its partner program, and a list of partners already in the program. He was appointed by the National Association of State Fire Marshals to sit on the Common Ground Alliance Board to represent emergency responders. Wyoming is one of the states that does not have a regional CGA's partnership. He would like to have OCW partner with his office and the United States Department Transportation Pipeline Safety to form a regional partnership. The Wyoming partnership would submit an application, the application would be reviewed by a specific committee that deals with regional partnerships, talk to the people that submitted the application, and then approve the application. A mission statement would have to be created, objectives stated, and what it is to be accomplished. If the application is approved it goes to the CGA Board for consideration approval and then a charter is issued to the organization.

(Jim Narva left the meeting at 11:25 p.m.)

Candace presented One Call Systems, Inc. Operational Report for August. There were 8,941 incoming calls and 52,901 outgoing messages. There were 8,117 routine tickets, 102 non-compliant tickets, 303 emergency tickets, 87 canceled tickets, 73 damage tickets, 120 no response tickets, 139 overwrite tickets, and 318 meetings scheduled. Average speed of answer was 20 seconds.

Gary Craig called and said there was a complaint on the time period before excavation starts. Pittsburgh stated the waiting period was 48-hours instead of the two-day waiting period. OCS can do either. The Board wants them to state the two-day waiting period, as it is in the State law. Candace stated that the caller was given the option of a "Non-Compliant" Ticket.

A complaint letter was received from WWC Engineering (Laramie) on survey locates. Harry was instructed to write a letter to them.

(Candace Miles left the meeting at 12:15 p.m.)

The August 10, 2005, Board minutes were reviewed. Mark Ransdell moved, seconded by Dennis Lawrence and carried, to approve the August 10, 2005 Minutes as printed.

Harry Williams gave the financial report. After review, Steve Loftin moved, seconded by Keith Thomason and carried, to accept the financial report as presented and pay the bills. There

was discussion concerning changing the Board Meeting day. It was decided to make a decision at the Annual Board Meeting.

Carbon County Pipeline Association – no report.

Jim Bunch reported that the Utility Locates of Weston County would have a meeting October 22, 2005.

Arnie Davis reported the Call-In Dig-In Safety Council had a meeting and everyone is busy.

Albany County Utility Coordinating Council – no report.

Dennis Lawrence reported the Wind River-Big Horn Basin Utility Coordinating Council had a meeting. There was a question as to irrigation districts belonging to OCW and calling for locates.

Central Wyoming Utilities Coordinating Council – no report.

Lowell Ray Anderson reported there was nothing to report on the Secretary's report.

Harry and George participated in a conference call with Qwest regarding the implementation of the 811 number. If Qwest has an N11 tariff in Wyoming, OCW will have to pay for the conversion. This would be a one-time charge. It was suggested that we get a local number instead of using the 800 number to alleviate toll charges or being charged for double minutes. There was discussion on who would pay the tariff charges. There are 26 Qwest exchanges in Wyoming. Qwest will have the 811 number operational October 7, 2005. They are not going to advertise the 811 number, they will change the stickers on their pedestals. A question was raised as to cell phones and who pays for that switch. The answer was the respective cell phone companies. Harry stated that when he talked to Mike Korber (PSC) about the tariff, Mike was going to send letters to the other Wyoming telephone companies asking them when they would be able to make the conversion. Steve Loftin moved, seconded by Keith Thomason and carried, to have Russell Waldner investigate the 811 number.

Discussion ensued on forming a regional partnership with CGA. Keith Thomason moved, seconded by Steve Loftin and carried, to join CGA's regional partnership program. Harry was instructed to get the form, contact Mr. Narva, and get the application going. It was suggested that we have Mr. Narva give a presentation after the Annual Meeting regarding the partnership program. If the partnership is approved prior to our Annual Meeting, have the charter presented at that time.

There was a lengthy discussion on how to help Wyoming Natural Gas Pipeline Authority (WNGPA). It is felt that OCW does not have the type of mapping WNGPA wants. It was decided to give them a list of the gas pipeline owners/operators that are members in OCW along with the notice of our Annual Meeting, send a letter to these OCW members stating what WNGPA is trying to accomplish, mention at the annual meeting what they are trying to accomplish, gather a list of gas pipeline owners, suggest that Mr. Drechsel visit the call center to see what our mapping involves, and mention it at the Annual Meeting.

It was decided that we will have a dinner the night before the Annual Meeting – November 8, 2005, at the Fireside.

There will be door prizes at the Annual Meeting. The one GPS unit and four coats will be given away. Any OCW member that would like to donate prizes would be welcomed.

George submitted his resignation from the Board of Directors and as President, effective after the Annual Meeting.

The next Board of Director's meeting will be held **TUESDAY, October 11, 2005**, at the Casper Parkway Plaza.

With no more business to come before the board, Arnie Davis moved, seconded by Steve Loftin and carried, to adjourn. Meeting adjourned at 1:50 p.m.