

One-Call of Wyoming

Minutes

October 11, 2006

Parkway Plaza, Casper, Wyoming

A regular meeting of One-Call of Wyoming's Board of Directors was held in the Gourmet Room at the Parkway Plaza in Casper on July 13, 2006, at 10:00 a.m. In attendance were the following:

BOARD MEMBERS PRESENT:

1. Tim Hibbard – Municipal (WYDOT)
2. Wayne D. Johnson – Local Telephone Communications (Qwest)
3. Arnie Davis – Call-In Dig-In Safety Council (Crook and Campbell Counties)
4. Dennis Lawrence – Wind River-Big Horn Basin Utility Coordinating Council (City of Riverton)
5. Russell Waldner – Carbon County Pipeline Association (Carbon Power & Light)
6. Jim Bunch – Utility Locates of Weston County (Black Hills Power)
7. Ron Grandstaff – Liquids Pipeline Transportation (ConocoPhillips)
8. Mark Ransdell – Gas Gathering and Transmission Pipelines (Questar) [via telephone]
9. Don Swindle – Long-Distance Telephone Communication (Rocky Mountain Power)

BOARD MEMBERS ABSENT:

1. Steve Loftin – Wyoming Contractors Association (71 Construction)
2. Bill Pettit – Gas Distribution (Montana-Dakota Utilities Co.)
3. Daniel Thissen – Albany County Utility Coordinating Council (Bresnan Communications, LLC)
4. Doug Malsom – Cable Telecommunications (Bresnan Communications)
5. Lowell Ray Anderson – Joint Powers Board/User Owned Water-Sewer-Air (Shoshone Municipal Pipeline)
6. Collens Wakefield – Electrical Distribution and Transmission (Cheyenne Light, Fuel & Power)

GUESTS:

1. Candace Miles – One Call Systems, Inc.
2. Mark Williams – WYDOT
3. Jim Narva

ALSO PRESENT:

1. Harry Williams – Executive Director
2. Judy Williams – Secretary

President Tim Hibbard called the meeting to order at 10:10 a.m.

President Hibbard asked for additions or corrections to the agenda. After adding “PSC meeting” to New Business, Russell Waldner moved, seconded by Jim Bunch and carried to accept the agenda as amended.

Candace presented One Call Systems, Inc. Operational Report for September. There were 8,460 incoming calls and 50,828 outgoing messages. There were 7,779 routine tickets, 66 non-compliant tickets, 248 emergency tickets, 48 canceled tickets, 53 damage tickets, 107 no response tickets, 159 overwrite tickets, and 287 meetings scheduled. Average speed of answer was 24 seconds. There were 129 IBIS (Intelligent Batch Input System) tickets.

There was discussion on how to reach homeowners, letting them know they should call before they dig, the 48-hour time limit, etc. Suggestions were putting flyers in utility bills and leaving information with the respective building inspectors. President Hibbard will contact the Wyoming Association of Municipalities to see if they would be willing to help. It was suggested to send a letter to homeowners that have caused a “no response” or “non-compliant” ticket and that might help spread the word. Outdoor advertising was also suggested.

The July 13, 2006, Board minutes were reviewed. Russell Waldner moved, seconded by Ron Grandstaff and carried, to approve the July 13, 2006, Board minutes as printed.

Russell Waldner moved, seconded by Wayne Johnson and carried, to accept the financial report including the August and September financial reports that were E-mailed, and to pay the bills. There are two companies that have not paid 2006 membership dues. Letters have been sent but have been ignored as far as the membership dues are concerned. Russell Waldner moved, seconded by Arnie Davis and carried, to authorize Harry to write letters to delinquent members stating the bills will be sent to a collection agent.

Russell Waldner reported that the Carbon County Pipeline Association has planned an Albany County Pipeline Association training session November 1, 2006, at the Albany County Fairgrounds. They invited OCW to put in a booth.

Jim Bunch reported that the Utility Locates of Weston County did not have a meeting due to illness.

Arnie Davis reported that the Call-In Dig-In Safety Council had a meeting. Everyone is busy.

Russell Waldner reported that “Doc” has attended some of the Albany County Utility Coordinating Council meetings that Russell has not attended and “Doc” has been contacting members to find out if they would be interested in attending a training session on November 1st.

Wind River-Big Horn Basin Utility Coordinating Council did not have a report.

Mark Ransdell reported that the Green River Basin Pipeline Association and the Uinta County Pipeline Association have had meetings. Both associations are planning training sessions in mid March 2007. They are working on the program and presenters.

(Candace Miles left the meeting at 12:00 p.m.)

There was nothing to report on the Secretary’s report.

Jim Narva gave a presentation on a national survey. Common Ground Alliance contracted a firm to do a survey to determine some of the problem areas and issues with getting the message out to the public and excavators about calling before you dig. Suggestions on how to get the word out to homeowners were: home and garden shows, passing out coloring books to school aged children, billboards, and rental places.

Russell Waldner attended a meeting of the Public Service Commission. The reason for the meeting was that PSC is rewriting the rules for outage reporting for utilities. What kept coming up was that wireless phones are involved with this because more and more people do not have landlines and wireless and cable are unregulated utilities. This affects the ability to make emergency calls and this is the concern about the outage reporting, mostly 911, and how it affects emergency management operations. Homeland Security has contacted PSC and wanted to know why PSC is not the point of contact for this outage information so they can get it from PSC since PSC has the hammer, PSC should get the reporting. Excavators are realizing that it is cheaper to call the utility companies and have them repair their utilities rather than raise whatever it is they are digging with or bother to slow down and avoid the utilities because it is costing them more to avoid damaging the utilities than the price to have them repaired. PSC discussed punitive penalties. The PSC does not have the authority to penalize – they are not a court. OCW Board Directors are of the opinion that until an excavator is fined, the attitude will not change. Jim Narva stated that on the Federal level USDOT and the pipeline hazardous materials section of DOT have requested, and appears that they will get in their pipeline safety reauthorization act, that there will be code enforcement and it will require that there are civil penalties for code violations. The DOT regulations are similar to what PSC models their rules after. President Hibbard will watch to see if anything appears in legislature on this. The Legislative Committee will discuss the problem and have something put together before the legislature convenes.

There was discussion on quarterly meetings and when to have them. It was suggested the annual meeting should be one of the quarterly meetings – February, May, August and November. Jim Bunch thinks it is important to have a meeting in October to finalize the annual meeting. Those months would be January, April, July, October and November. Russell likes the February schedule and a policy should be made to have the executive director know how to handle the annual meeting because we do the same thing every year. The meetings do not have to be exactly three-month intervals. Question as to when the CGA (Common Ground Alliance) Partnership meetings were going to be held, which in the past have been after OCW Board Meetings. Possibly locators and first responders could be participants in the CGA Partnership meetings. Wayne Johnson moved, seconded by Dennis Lawrence and carried, to have the Annual Meeting in November and the next meeting will be in February 2007 with the date to be announced at the Annual Meeting.

Harry asked whom to invite to the Annual Meeting, in addition to our members. It was decided to invite OCS (One Call Systems) personnel, PSC (Public Service Commission), WAM (Wyoming Association of Municipalities), WES (Wyoming Engineering Society), past presidents, Chuck McCoy, and their respective spouses.

OCW will purchase door prizes. Project Telephone and ConocoPhillips will also purchase door prizes.

There will be a dinner November 7, 2006, at the Fireside – cash bar at 6:00 p.m., and dinner at 7:00 p.m.

(Mark Ransdell left the meeting at 12:11 p.m.)

Arnie Davis moved, seconded by Wayne Johnson and carried, to renew the Williams' contract.

The next Board of Director's meeting will be held after the Annual Meeting **WEDNESDAY, NOVEMBER 8, 2006**, at the Casper Parkway Plaza.

With no more business to come before the board, Arnie Davis moved, seconded by Russell Waldner and carried, to adjourn. Meeting adjourned at 12:25 p.m.