

One-Call of Wyoming  
Minutes  
July 16, 2009  
Parkway Plaza, Casper, Wyoming

A regular meeting of One-Call of Wyoming's Board of Directors was held in the Senate Room at the Parkway Plaza in Casper on July 16, 2009 at 2:10 p.m. In attendance were the following:

**BOARD MEMBERS PRESENT:**

1. Mark Ransdell – Gas Gathering and Transmission Pipelines (Questar)
2. Lowell Ray Anderson – Joint Powers Board/User Owned Water-Sewer-Air (North End Water Users) [via telephone]
3. Steve Loftin – Wyoming Contractors Association (71 Construction)
4. Wayne D. Johnson – Local Telephone Communications (Qwest)
5. Arnie Davis – Call-In Dig-In Safety Council (Crook and Campbell Counties)
6. Collens Wakefield – Electrical Distribution and Transmission (Cheyenne Light, Fuel & Power)
7. Russell Waldner – Carbon County Pipeline Association (Carbon Power & Light)
8. Evan Woolston – Gas Distribution (Montana-Dakota Utilities Co.)
9. Jim Bunch – Utility Locates of Weston County (Black Hills Power)
10. Mark Williams – Municipal (WYDOT)
11. Doug Malsom – Cable Telecommunications (Bresnan Communications)
12. Bret Crouch – Liquids Pipeline Transportation (Anadarko)
13. Marcie Buchholz– Long-Distance Telephone Communication (Rocky Mountain Power)

**BOARD MEMBERS ABSENT:**

1. Dennis Lawrence – Wind River-Big Horn Basin Utility Coordinating Council (City of Riverton)
2. Albany County Utility Coordinating Council – Vacant

**GUESTS:**

1. David Piroutek – Public Service Commission
2. Pete Melissakis – One Call Systems, Inc.

**ALSO PRESENT:**

1. Harry Williams – Executive Director
2. Judy Williams – Secretary

President Mark Ransdell called the meeting to order at 2:15 p.m.

President Ransdell welcomed all in attendance to the meeting and had all members introduce themselves.

President Ransdell asked for additions or corrections to the agenda. Jim Bunch requested that Appointing a Nominating Committee and Executive Director Replacement be placed after the Treasurer's Report, Jim Bunch moved, seconded by Russell Waldner and carried, to accept the agenda as amended.

(Lowell Anderson entered the meeting at 2:18 p.m., via telephone)

The Operational Report for June was: 9,994 incoming calls and 59,016 outgoing messages. There were 9,047 routine tickets, 48 non-compliant tickets, 288 emergency tickets, 104 canceled tickets, 62 damage tickets, 219 no response tickets, 226 overwrite tickets, and 339 meetings scheduled. Average speed of answer was 15 seconds. Pete mentioned that calls were down about 10 percent this month. Last month calls were down about 7 percent. A lot of locates are being done in areas where there are pipelines and those pipelines are not shown as belonging to members of OCS. Latest map updates are being put on the computers at this time. There are problems getting good mapping. The updates are coming from Central Repository, which is Tele Atlas, which is the same as what Goggle uses, which is not exactly accurate. Pete has been doing research and GIS in Casper sent Pete GIS maps for the City of Casper and Natrona County, however, the information was not received before the updating started. Pete asked them how they interfaced with the rest of the state and they don't. Pete contacted the City of Sundance – they have a GIS system and will be sending the information to him. They don't interface with any body else, it's just for Sundance. Rock Springs GIS system is not working, but they sent an autocad file and don't interface with anyone in the state. Pete asked the people in Casper how the telephone companies get their information, the city sends it to the telephone companies. Apparently the telephone companies pay each city to give this information to them to update their phone book maps. To get good updates OCS would have to get information from every city. Pete would like to get map updates from Gillette, Cheyenne, and Jackson. Mark Williams stated that the highway department has a GIS section, but the information does not drill down far enough to get an address along the highway. Mark Williams was asked to contact WAM to see if they have any ideas on how to get the mapping. Arnie Davis will E-mail to Pete the name of the person to contact in Gillette. Pete has not checked with the county clerks or assessors. Local Emergency Management Planning committees in each county could possibly help with the information.

The May 14 2009, minutes were reviewed. Doug Malsom moved, seconded by Jim Bunch and carried, to approve the May 14, 2009, Board minutes as presented.

Arnie Davis gave the Treasurers Report. Wayne D. Johnson moved, seconded by Steve Loftin and carried, to accept the financial report as presented and to pay the bills. Mark Ransdell asked a question, "Since the number of tickets being down 10 percent this month, is it affecting our income?" Blue Stake (Utah call center) has raised their ticket price and also will possibly cancel some of their advertising because of the decline in tickets. Harry stated that even with the decline in tickets, our biggest expense what we pay to One Call Systems for the call center operation, and those expenses are based on the call volume.

Mark Ransdell appointed Russell Waldner, Doug Malsom and Mark Williams to the Nominating Committee for the Annual Meeting. Russell will be Chairman.

Steve Loftin moved, seconded by Russell Waldner and carried, to abandon the August 12, 2009, meeting and move it to August 26, 2009, after the Stakeholder Meeting.

Russell Waldner, Wayne D. Johnson, and Collens Wakefield left the meeting. Steve Loftin reported on the findings for the Executive Director replacement. Marcie Buchholz, Bret Crouch

and Steve were on the committee. There were four applicants originally and then Collens Wakefield asked if he could be considered. The committee met and decided to first hold telephone interviews and then pick whom to interview face to face. Following the interviews, the committee's recommendation is Collens Wakefield. Jim Bunch moved, seconded by Arnie Davis and carried, to accept the committee's recommendation of Collens Wakefield. The committee said that all candidates were excellent. The Board thanked the committee for a job well done!! The transition period is soon and there would be no problem in paying two Executive Directors during the transition period. Russell, Wayne, and Collens returned to the meeting. Steve introduced Collens as the new Executive Director. Wayne Johnson stated that the committee should be commended for their efforts and professionalism. The candidates not in attendance will be notified by telephone.

Russell Waldner reported that Carbon County Pipeline Association had a meeting, but he did not attend.

Jim Bunch reported the Utility Locates of Weston County has not had a meeting.

Arnie Davis reported that Call-In Dig-In Safety Council had a meeting and they are going to try to hold the contractor's banquet this fall for 2009. The council is working with Williston Basin, MDU and emergency responders about holding a lunch at noon and piggyback with the council's dinner meeting in the evening.

Wind River-Big Horn Basin Utility Coordinating Council did not have a report.

Mark Ransdell reported that Uinta County Pipeline Association and Green River Basin Pipeline Association had meetings in those areas. In addition WyPA (Wyoming Pipeline Association) had a meeting and is interested in having workshops for 2010 and is interested in having OCW provide the workshops. Hopefully coordination will be better than 2009. Mark Ransdell suggested that we have a sub-committee to work on the workshops. Mark invited all other OCW members, i.e. telephone, electrical, cable to get involved with these workshops. WyPA would like to know from OCW when OCW would like to have the workshops. There will be 15 or 16 workshops in 2010.

There was nothing to report on the Secretary's report.

David Piroutek, Public Service Commission, reported that there was money left over from the PSC's damage prevention workshops. A suggestion was run by the PSC Commissioners, Harry Williams, and Bill Mixer of Casper College to use the money for 60 tuition only scholarships to attend the locate certification course at Casper College for the 2009 school year (2009-2010). The scholarship will reimburse individuals for tuition upon successful completion of the class, which is available in a classroom-lab format and as a "hybrid" course combining on-line and lab components. Criteria will be: 1) Employees of small Wyoming utilities and municipalities; 2) Employees of larger utilities, contract locators and government agencies; and 3) Others who intend to seek employment as an underground facility locator. Applications can be found at the PSC website under hot topics. (<http://psc.state.wy.us/htdocs/ulss.htm>) David encouraged everyone to get this out to their membership. David also stated that OCW did an excellent job in developing with Casper College the locator training program. The Commissioners felt this is a way they could help support the program and keep it going in the

state. Jim Bunch asked if PSC was satisfied with the outcome on their workshops. David said they were very satisfied with the participation and the open dialog. The Board thanked David and PSC for the scholarships.

Steve Loftin reported he had contacted the legal firms Brown, Drew & Massey and Williams, Porter, Day & Neville. Steve was going to contact David Drell but didn't. The two firms contacted have several attorneys each. The firms told Steve they were ready to take anything on. Tim Stubson was OCW's attorney. Tim asked Steve what OCW was doing and was interested. Tim is a representative in the Wyoming legislature. Steve recommends Brown, Drew & Massey first and Williams; Porter, Day & Neville as second. Lowell Ray Anderson asked if any of them have someone well versed on not for profit organizations? The answer was yes, both of them do. Both firms' experience goes through most business law and wills; they each have an oil and gas division, environmental division, non-profits, the whole gamut. Neither one practices criminal law. Wayne Johnson moved, seconded by Jim Bunch and carried, to hire Brown, Drew & Massey.

The next Board of Director's meeting will be **WEDNESDAY, AUGUST 26, 2009**, at the Casper Parkway Plaza.

With no more business to come before the Board, Arnie Davis moved, seconded by Russell and carried, to adjourn. The meeting adjourned at 3:15 p.m.