

One-Call of Wyoming

Minutes

December 8, 2004

Parkway Plaza, Casper, Wyoming

A regular meeting of the One-Call of Wyoming Board of Directors was held in the Senate Room at the Parkway Plaza in Casper on December 8, 2004, at 10:00 a.m. In attendance were the following:

BOARD MEMBERS PRESENT:

1. Wayne D. Johnson – Local Telephone Communications (Qwest)
2. Lowell Ray Anderson – Joint Powers Board/User Owned Water-Sewer-Air (Shoshone Municipal Pipeline) [via telephone]
3. Bill Pettit – Gas Distribution (Montana-Dakota Utilities Co.)
4. Arnie Davis – Call-In Dig-In Safety Council (Crook and Campbell Counties)
5. Keith Thomason – Electrical Distribution and Transmission (Xcel Energy)
6. Russell Waldner – Carbon County Pipeline Association (Carbon Power & Light)
7. Steve Loftin – Wyoming Contractors Association (71 Construction)
8. Bob Park – Long-Distance Telephone Communication (Pacific Power)
9. Jim Bunch – Utility Locates of Weston County (Black Hills Power)
10. Doug Malsom – Cable Telecommunications (Bresnan Communications)

BOARD MEMBERS ABSENT:

1. George Fernandez – Liquids Pipeline Transportation (Terasen Pipelines (USA) Inc.)
2. Tim Hibbard – Municipal (WYDOT)
3. Larry Mead – Central Wyoming Utilities Coordinating Council (City of Casper)
4. Mark Ransdell – Gas Gathering and Transmission Pipelines (Questar)
5. Chuck McCoy – Wind River-Big Horn Basin Utility Coordinating Council (City of Riverton)
6. Daniel Thissen – Albany County Utility Coordinating Council (Bresnan Communications, LLC)

GUESTS:

1. Candace Miles – One Call Systems, Inc.

ALSO PRESENT:

1. Harry Williams – Executive Director
2. Judy Williams – Secretary

In the absence of President Fernandez, Vice-President Wayne D. Johnson called the meeting to order at 10:10 a.m.

Vice-President Johnson asked for additions or corrections to the agenda. Arnie Davis moved, seconded by Keith Thomason and carried, to accept the agenda

Candace Miles presented One Call Systems, Inc., Operational Report for November. There were 4,834 incoming calls and 28,394 outgoing messages. There were 4,294 routine tickets, 98 short notice tickets, 207 emergency tickets, 85 canceled tickets, 28 damage tickets, 64 no

response tickets, 58 overwrite tickets, and 253 meetings scheduled. Average speed of answer was 18 seconds.

The issue of damaged lines and the liability with damage calls coming into the call center before the facility owner has been notified was discussed. One Call Systems, Inc. wants to have their attorney look at the request before implementing the change. Candace stated the question was, do they take dig-in tickets or not take dig-in tickets, they can't take some and not take all of them. Russell Waldner stated that the facility owner's biggest concern is that the operator of the facility gets to look at the damaged facility before it is buried. Russell stated the reason it is in the handbook is for reporting purposes. It was decided to get all the particulars on the reason for the change, One Call Systems, Inc. to have their attorney give an opinion on the liability issue, and a conclusion will be made. Russell suggested maybe putting the utility owner telephone numbers on the tickets instead of the CDC Codes. He also thinks OCW ought to stay with its intentions and maybe correct the verbiage so it says that it is a reporting agency not an emergency contact. Lowell Ray Anderson stated that before we could require the reporting of dig-in information, it would require a state law change. Lowell Ray Anderson moved, seconded by Jim Bunch and carried, to rescind the motion "to direct Candace to change the procedure for damages to not take any information unless the caller has notified the facility owner and to include this information on the recording" passed at the annual board meeting on November 10, 2004. Russell Waldner moved, seconded by Bob Park and carried, to have Harry get the specifics of the instances which created the previous motion that was rescinded, to get information from One Call Systems, Inc. and that it be discussed at a future meeting.

Russell Waldner moved, seconded by Bob Park and carried, to approve the October 13, 2004, and the November 10, 2004, Board minutes.

Harry Williams gave the financial report. Harry brought up the cost of the telephone conference expenditures. He wanted to know if the expenditure should be included in next year's budget. He mentioned that maybe those on the conference call would pay for their own. Lowell Ray Anderson asked if the Parkway Plaza had the capability of patching multiple callers to the room the meetings are held. Steve Loftin left the meeting to ask if the Parkway Plaza had the capability of patching more than one person to the meeting. It was suggested for OCW to purchase its own speaker telephone. Russell Waldner moved, seconded by Arnie Davis and carried, to accept the financial report as presented and pay the bills. Representatives of the Parkway Plaza entered the meeting and said the hotel was capable of patching more than one caller into a meeting room. There was a question as to tying up one of the hotel's telephone lines. The representatives stated it would not tie up a line, as it would be patched into the room where the meeting was held.

(Steve Loftin entered the meeting at 11:30 a.m. during the financial report)

Jim Bunch contacted Bob Tarantola (PacifiCorp) to have him look at the suggested changes to the state law. Bob will be a lobbyist. Wayne Johnson questioned the addition of (h) under Exemptions. He reads it that the homeowner will have to locate all private facilities on their own property and will be responsible for the repair any damages to those they can't locate. Lowell Ray Anderson stated it would also apply to irrigation districts and drainage district lines, among others. Arnie stated that the section was set up for independent oil and gas companies and irrigation districts that won't join OCW and if their facilities get hit, they are responsible. The Board will leave the proposed language as is. Other "house cleaning" is to change in §37-12-302

(h) “contract” to “contact” and change (j) to (i) and (k) to (j). Lowell Ray Anderson has an issue with §37-12-302(c). When it comes to notifying the utilities that are underground, such as irrigation district facilities, it is up to the excavator to notify them because the way the law is written. The first sentence says it is the excavator’s job to notify the owners of underground utilities and the next sentence says that they are to call the one-call center. But calling the one-call center does not relieve them from their obligations under the first sentence. Jim Bunch and Harry will proceed on the 2005 workshop dates and locations.

There were no committee reports.

Lowell Ray Anderson reported there was nothing to report on the Secretary’s report.

Harry reported that he met with George Parks of the Wyoming Association of Municipalities (WAM) and WAM will write letters to all cities/towns to tell them the law says they should be OCW members. Wyoming Contractors Association sent \$2,000 more in contributions for a total of \$3,000. Harry suggested that maybe a larger display board could be purchased. It was decided to go to the conventions, see what other vendors have, ask questions and decide later. Harry was given authority to purchase 20,000 more telephone cards.

The next Board of Director’s meeting will be held **WEDNESDAY, JANUARY 12, 2005**, at the Casper Parkway Plaza.

With no more business to come before the board, Jim Bunch moved, seconded by Steve Loftin and carried, to adjourn. Meeting adjourned at 12:20 p.m.