

One-Call of Wyoming

Minutes

May 26, 2004

Parkway Plaza, Casper, Wyoming

A regular meeting of the One-Call of Wyoming Board of Directors was held in the Senate Room at the Parkway Plaza in Casper on May 26, 2004, at 10:00 a.m. Purpose of the meeting is to establish a fee structure/budget program. In attendance were the following:

BOARD MEMBERS PRESENT:

1. George Fernandez – Liquids Pipeline Transportation (Terasen Pipelines (USA) Inc.)
2. Wayne D. Johnson – Local Telephone Communications (Qwest)
3. Tim Hibbard – Municipal (WYDOT)
4. Steve Loftin – Wyoming Contractors Association (71 Construction)
5. Jim Wilhelm – Cable Telecommunications (Bresnan Communications, LLC)
6. Dale Wamhoff – Central Wyoming Utilities Coordinating Council (City of Casper)
7. Bob Park – Long-Distance Telephone Communication (Pacific Power)
8. Mark Ransdell – Gas Gathering and Transmission Pipelines (Questar)
9. Daniel Thissen – Albany County Utility Coordinating Council (Bresnan Communications, LLC)
10. Arnie Davis – Call-In Dig-In Safety Council Crook and Campbell Counties

BOARD MEMBERS ABSENT:

1. Lowell Ray Anderson – Joint Powers Board/User Owned Water-Sewer Air (Shoshone Municipal Pipeline)
2. Chuck McCoy – Wind River-Big Horn Basin Utility Coordinating Council (City of Riverton)
3. Bill Pettit – Gas Distribution (Montana-Dakota Utilities Co.)
4. Russell Waldner – Carbon County Pipeline Association (Carbon Power & Light)
5. Keith Thomason – Electrical Distribution and Transmission (Xcel Energy)
6. Jim Bunch – Utility Locates of Weston County (Black Hills Power)

GUESTS:

1. David Stearns – WYDOT

ALSO PRESENT:

1. Harry Williams – Executive Director
2. Judy Williams – Secretary

President Fernandez called the meeting to order at 10:10 a.m. and welcomed all in attendance.

With no one participating by telephone, and all present knowing each other, there were no introductions.

President Fernandez asked for additions or corrections to the agenda.

(“Doc” Thissen entered the meeting at 10:14 a.m.)

The April 14, 2004, minutes were reviewed. Tim Hibbard moved, seconded by Bob Park, and carried to approve the agenda and the April 14, 2004, minutes as printed.

(Arnie Davis entered the meeting at 10:20 a.m.)

Tim Hibbard presented the financial report. Harry made copies of the ticket Summary Report for April that accompanied the OCS billing. He noted that the ratio had dropped to 5.7. The reason Harry mentioned the ratio drop was for the purposes of preparing the 2005 budget. There was a question as to why the drop in the ratio. Not having all of the April OCS reports it is not known at this time. There was discussion on: 1) if there were any more complaints on long hold time. The office has not received any complaints on long hold time since the last meeting. 2) whether the center is receiving other state's locates. The center is not receiving other state's locates, but they are receiving Texas's faxes. Dale Wamhoff stated he called in a locate and the South Dakota call center took it. Steve Loftin moved, seconded by Bob Park, and carried to approve the financial report as presented and pay the bills.

Steve Loftin presented the Technical Committee's recommendations for the promotional expenses and fee schedule. There was discussion on whether to continue the workshops and the pros and cons of a 4-hour session and a 7-hour session. Harry reported that Mike Parilac would produce a two-hour video on his portion of the workshop for \$8,000. The consensus of the Board was to have the 7-hour workshops. It was agreed that \$100,000. would be needed for education and training programs. Harry mentioned that the workshop evaluations revealed that a small percentage of the attendees learned about the workshop through the newspaper and the majority learned about the workshop through the brochures. The point being the cost of newspaper advertisement versus the cost of the brochure.

The fee structure was discussed and Russell Waldner and Lowell Ray Anderson's comments were reviewed. It is the Board's desire to make all three groups more equitable. The Board recommended changing the Group III membership fee from \$50 to \$25. Steve Loftin moved, seconded by Tim Hibbard, to accept the fee proposal as changed. The vote was unanimous. Tim Hibbard and David Stearns will make an appointment with George Parks to explain the new fee structure.

The new fee schedule will be:

- Group I \$650 membership fee plus \$1.00/ticket
- Group II \$100 membership fee plus \$1.00/ticket
- Group III \$25 membership fee plus \$3.00/hundred population

President Fernandez thanked the Technical Committee for their hard work in compiling the fee structure and budget. Harry thanked the Board for discontinuing the free tickets and the charging for each county. Harry was instructed to formulate a letter to all members on the new fee structure. The Board of Directors would sign the letter.

The next Board of Director's meeting will be **WEDNESDAY, JULY 14, 2004, 10:00 a.m.** at the Casper Parkway Plaza.

With no more business to come before the board, Tim Hibbard moved, seconded by Bob Park and carried, to adjourn. Meeting adjourned at 1:19 p.m.