

# **One-Call of Wyoming**

## **Minutes**

February 9, 2005

Parkway Plaza, Casper, Wyoming

A regular meeting of One-Call of Wyoming's Board of Directors was held in Room 1306 at the Parkway Plaza in Casper on February 9, 2005, at 10:00 a.m. In attendance were the following:

### **BOARD MEMBERS PRESENT:**

1. George Fernandez – Liquids Pipeline Transportation (Terasen Pipelines (USA) Inc.)
2. Wayne D. Johnson – Local Telephone Communications (Qwest)
3. Tim Hibbard – Municipal (WYDOT) [via telephone]
4. Lowell Ray Anderson – Joint Powers Board/User Owned Water-Sewer-Air (Shoshone Municipal Pipeline) [via telephone]
5. Mark Ransdell – Gas Gathering and Transmission Pipelines (Questar) [via telephone]
6. Keith Thomason – Electrical Distribution and Transmission (Xcel Energy)
7. Russell Waldner – Carbon County Pipeline Association (Carbon Power & Light) [via telephone]
8. Steve Loftin – Wyoming Contractors Association (71 Construction)
9. Doug Malsom – Cable Telecommunications (Bresnan Communications)
10. Arnie Davis – Call-In Dig-In Safety Council (Crook and Campbell Counties)
11. Jim Bunch – Utility Locates of Weston County (Black Hills Power)

### **BOARD MEMBERS ABSENT:**

1. Bob Park – Long-Distance Telephone Communication (Pacific Power)
2. Larry Mead – Central Wyoming Utilities Coordinating Council (City of Casper)
3. Chuck McCoy – Wind River-Big Horn Basin Utility Coordinating Council (City of Riverton)
4. Daniel Thissen – Albany County Utility Coordinating Council (Bresnan Communications, LLC)
5. Bill Pettit – Gas Distribution (Montana-Dakota Utilities Co.)

### **GUESTS:**

1. Candace Miles – One Call Systems, Inc.

### **ALSO PRESENT:**

1. Harry Williams – Executive Director
2. Judy Williams – Secretary

President George Fernandez called the meeting to order at 10:09 a.m.

President Fernandez asked for additions or corrections to the agenda. Under New Business Steve Loftin requested adding a damage report article that was in "Underground Construction" magazine. Under New Business Keith Thomason requested adding survey requests. The agenda was accepted as amended.

Candace Miles presented One Call Systems, Inc., Operational Report for December. There were 2,921 incoming calls and 19,081 outgoing messages. There were 2,545 routine tickets, 52 short notice tickets, 200 emergency tickets, 40 canceled tickets, 17 damage tickets, 23 no response tickets, 44 overwrite tickets, and 167 meetings scheduled. Average speed of answer was 18 seconds.

(Jim Bunch entered the meeting at 10:14 a.m.)

(Arnie Davis entered the meeting at 10:20 a.m.)

The complaints received by the center were discussed. A requester E-mailed three locates on one locate form. Candace instructed the call center operator to call and tell the requester they would be receiving three locate requests because the locates were seven tenths of a mile apart, if they were contiguous it would be one locate request. The requester stated that the utility companies would complain about receiving three requests. It was decided this would be an education issue and to check the Common Ground Alliance. Another complaint was on a survey request. An engineering firm requested locates for a demolition project. The locator stated he does not locate for planning purposes. The requester was told to contact the respective utility companies and get their survey mapping. If the utility company has to go out and locate their underground lines, the firm could be charged. The requester said his boss has had two attorneys read the book; he has read the book dozens of times, it is a huge gray area and to him, there is no difference in an excavation request versus a survey request. Candace asked what the largest area should be on one ticket. The answer was each project is different. The Torrington 50-ticket locate request was discussed. It was noted the locator would not do the locates on one ticket and needed a ticket for each locate. It was determined that the locator would receive more money for the 50 requests. A question was raised as to when do locators dictate to us. There were 468 faxes and E-mail requests this month and not one from a homeowner.

Arnie Davis noted a correction to the minutes of the January 12, 2005 Board Meeting. The advertising on the City of Gillette trucks was \$200 each for a total of \$400. Russell Waldner moved, seconded by Steve Loftin and carried, to approve the minutes of the January 12, 2005, Board Meeting as corrected. Russell Waldner suggested giving something to the City of Gillette for the advertising.

Tim Hibbard gave the financial report. After review, Russell Waldner moved, seconded by Arnie Davis and carried, to accept the financial report as presented and pay the bills. Steve Loftin reported he talked to Tim Stubson about sending a bill concerning research of the recommendation he suggested in the state law and Tim said he would have to ask his boss.

Jim Bunch reported that the Legislative Committee has not met. Jim did talk to Tom Lockhart and Tom said the legislature was inundated with bills and recommended waiting to submit our proposed changes next year.

Russell Waldner reported that Carbon County Pipeline Association set the date of March 22 for the first responders' meeting at the Jeffrey Center. The Association is going to distribute the workshop brochures. Jim Bunch reported that the Utility Locates of Weston County had a meeting and their contractors' dinner is tentatively scheduled for May 3rd to coincide with the Gillette workshop. Arnie Davis reported the Call-In Dig-In Safety Council will do the home show in March, a dinner in April, and the workshop May 3rd. She mentioned the underground locator in the Gillette area is credited in getting members to join the council. There was no

report from Albany County Utility Coordinating Council. Russell Waldner stated they would encourage Albany County entities to attend the May 5th workshop in Cheyenne. A letter was received from Wind River-Big Horn Basin Utility Coordinating Council's stating that their representative is now Dennis Lawrence, taking Chuck McCoy's place. Arnie will order a plaque for Chuck. There was no report from the Central Wyoming Utilities Coordinating Council.

Lowell Ray Anderson reported there was nothing to report on the Secretary's report.

Russell Waldner moved, seconded by Steve Loftin and carried, to recognize the City of Gillette – Water Department for the one-call advertising on their vehicles. It was decided to purchase a plaque, present the plaque at a city council meeting, take pictures, and write an article for the newspaper.

Steve Loftin suggested putting on a survey locates presentation next year at the Wyoming Engineering Society (WES) convention.

(Mark Ransdell left the meeting at 12:05 p.m.)

At the safety meeting in Wamsutter, BP America asked if they had to call every 14 days when they are putting in a pad. After a lengthy discussion, Harry was instructed to let them know it is the law and whatever they feel comfortable with.

Steve Loftin mailed the Board a copy of a damage report article. Steve suggested contacting J. D. Maniscalco to have him attend one of our board meetings to explain how the information is obtained. Russell suggested that we join the Common Ground Alliance.

As soon as all locations are reserved, the workshop brochures will be printed and bulk mailed. There will be no newspaper advertising.

The next Board of Director's meeting will be held **WEDNESDAY, MARCH 9, 2005**, at the Casper Parkway Plaza.

With no more business to come before the board, Arnie Davis moved, seconded by Jim Bunch and carried, to adjourn. Meeting adjourned at 1:55 p.m.