

One-Call of Wyoming

Minutes

October 11, 2005

Parkway Plaza, Casper, Wyoming

A regular meeting of One-Call of Wyoming's Board of Directors was held in the Railroad Room at the Parkway Plaza in Casper on October 11, 2005, at 10:00 a.m. In attendance were the following:

BOARD MEMBERS PRESENT:

1. George Fernandez – Liquids Pipeline Transportation (Terasen Pipelines (USA) Inc.)
2. Wayne D. Johnson – Local Telephone Communications (Qwest)
3. Lowell Ray Anderson – Joint Powers Board/User Owned Water-Sewer-Air (Shoshone Municipal Pipeline) [via telephone]
4. Tim Hibbard – Municipal (WYDOT)
5. Mark Ransdell – Gas Gathering and Transmission Pipelines (Questar) [via telephone]
6. Arnie Davis – Call-In Dig-In Safety Council (Crook and Campbell Counties)
7. Steve Loftin – Wyoming Contractors Association (71 Construction)
8. Russell Waldner – Carbon County Pipeline Association (Carbon Power & Light) [via telephone]
9. Bill Pettit – Gas Distribution (Montana-Dakota Utilities Co.)
10. Doug Malsom – Cable Telecommunications (Bresnan Communications)

BOARD MEMBERS ABSENT:

1. Jim Bunch – Utility Locates of Weston County (Black Hills Power)
2. Dennis Lawrence – Wind River-Big Horn Basin Utility Coordinating Council (City of Riverton)
3. Daniel Thissen – Albany County Utility Coordinating Council (Bresnan Communications, LLC)
4. Bob Park – Long-Distance Telephone Communication (Pacific Power)
5. Jeanie Wolford – Central Wyoming Utilities Coordinating Council (City of Casper)
6. Keith Thomason – Electrical Distribution and Transmission (Cheyenne Light, Fuel & Power)

GUESTS:

1. Candace Miles – One Call Systems, Inc.
2. Ron Grandstaff – ConocoPhillips

ALSO PRESENT:

1. Harry Williams – Executive Director
2. Judy Williams – Secretary

President George Fernandez called the meeting to order at 10:10 a.m.

President Fernandez asked for additions or corrections to the agenda. Under New Business Steve Loftin requested adding discussion on the 211 number. The agenda was accepted as amended.

(Candace Miles entered the meeting at 10:15 a.m.)

Candace presented One Call Systems, Inc. Operational Report for September. There were 7,575 incoming calls and 44,183 outgoing messages. There were 6,897 routine tickets, 98 non-compliant tickets, 201 emergency tickets, 57 canceled tickets, 74 damage tickets, 115 no response tickets, 133 overwrite tickets, and 329 meetings scheduled. Average speed of answer was 25 seconds.

(Russell Waldner entered the meeting at 10:16 a.m.)

Another complaint was received from WWC Engineering on survey locates and GPS coordinates. It was decided to partnership with the Wyoming Engineers Society to come up with solutions that would benefit both entities as far as meets and survey locates are concerned.

Candace stated the center is getting a lot of questions on what the locate marks mean, i.e. a circle with arrows going out four directions and wanted to know if there was a schematic as to what the marks mean. She was told that each locator has a different artistic design and there is no schematic denoting this. It was suggested to have the concerned party call the locator.

Steve Loftin is involved with implementing the 211 number. This number is for a crises center. He wanted the Board to know that he was involved with the implementation and wanted to know if there was any confidentiality involved. He had talked to Candace and she said that OCS might be interested in piggy backing the 211 number.

(Candace Miles left the meeting at 11:35 a.m.)

The September 14, 2005, Board minutes were reviewed. Arnie Davis moved, seconded by Bill Pettit and carried, to approve the September 14, 2005 Minutes as printed.

Tim Hibbard gave the financial report. After review, Bill Pettit moved, seconded by Doug Malsom and carried, to accept the financial report as presented and pay the bills.

Carbon County Pipeline Association – no report.

Utility Locates of Weston County – no report.

Arnie Davis reported the Call-In Dig-In Safety Council held a meeting and she will be the Council's representative on the OCW's Board of Directors for the next two years. They had received no complaints.

Albany County Utility Coordinating Council – no report.

Wind River-Big Horn Basin Utility Coordinating Council – no report.

Doug Malsom reported that Central Wyoming Utilities Coordinating Council held a meeting and elected officers. He is the Secretary.

Lowell Ray Anderson reported there was nothing to report on the Secretary's report.

Russell Waldner investigated the 811 number. Qwest sent Russell a new tariff plan that will be filed with the Public Service Commission for approval. Russell told Qwest that OCW was going to meet and discuss the 811 number and he would get back with them after OCW discussed it. Qwest's charges are a \$300 service establishment charge, \$30 activation charge for each of the 28 switches, and \$.01 per call routed. The service and activation charges are one-time charges. Qwest's cost is a little more than other telephone companies Russell talked to, except for Chugwater Telephone Company, whose cost is associated with their programming time. Chugwater's charge would be \$250/hour for programming and they estimated it would take two hours, a one-time fee. Some telephone companies have already implemented the 811 number. Other telephone companies want OCW to make a request and then they will respond back to OCW. Union Telephone cellular telephones will go with their landlines. What the telephone companies want is a request with a copy of the legislation that mandates the 811 number. The rest of the telephone companies said they would do it for free. CenturyTel Communications wants a written request and then they will submit a cost. Russell Waldner moved, seconded by Wayne Johnson and carried, to develop a request to all telephone companies that 811 service be put in place by December 15, 2005. Motion carried. Lowell Ray Anderson voted nay. Russell will put the request together and E-mail to the Board for their comments.

The Common Ground Alliance Petition for Partnership is ready to be sent in.

The Office of Pipeline Safety CATS Program is available.

The participation at the Wyoming Association of Rural Water Systems 4th Annual Training Expo was well attended. Sam Whitney, State OSHA training officer, stopped by the booth and said he gives a lot of training workshops and always tells the participants it is an OSHA regulation that they call OCW for locates. He took a lot of material for his presentations.

The Annual Meeting is set for 10:00 a.m. on Wednesday, November 9, 2005, with a Common Ground Alliance (CGA) meeting in the afternoon. The dinner November 8th is also set. There are still some board members that have not responded.

The next Board of Director's meeting will be held following the Annual Meeting on **WEDNESDAY, NOVEMBER 9, 2005**, at the Casper Parkway Plaza.

With no more business to come before the board, Bill Pettit moved, seconded by Arnie Davis and carried, to adjourn. Meeting adjourned at 12:50 p.m.