

One-Call of Wyoming

Minutes

July 13, 2006

Parkway Plaza, Casper, Wyoming

A regular meeting of One-Call of Wyoming's Board of Directors was held in the Railroad Room at the Parkway Plaza in Casper on July 13, 2006, at 10:00 a.m. In attendance were the following:

BOARD MEMBERS PRESENT:

1. Tim Hibbard – Municipal (WYDOT)
2. Wayne D. Johnson – Local Telephone Communications (Qwest)
3. Lowell Ray Anderson – Joint Powers Board/User Owned Water-Sewer-Air (Shoshone Municipal Pipeline) [via telephone]
4. Arnie Davis – Call-In Dig-In Safety Council (Crook and Campbell Counties)
5. Dennis Lawrence – Wind River-Big Horn Basin Utility Coordinating Council (City of Riverton)
6. Russell Waldner – Carbon County Pipeline Association (Carbon Power & Light)
7. Collens Wakefield – Electrical Distribution and Transmission (Cheyenne Light, Fuel & Power)
8. Jim Bunch – Utility Locates of Weston County (Black Hills Power)
9. Ron Grandstaff – Liquids Pipeline Transportation (ConocoPhillips)

BOARD MEMBERS ABSENT:

1. Steve Loftin – Wyoming Contractors Association (71 Construction)
2. Bill Pettit – Gas Distribution (Montana-Dakota Utilities Co.)
3. Mark Ransdell – Gas Gathering and Transmission Pipelines (Questar)
4. Daniel Thissen – Albany County Utility Coordinating Council (Bresnan Communications, LLC)
5. Doug Malsom – Cable Telecommunications (Bresnan Communications)
6. Don Swindle – Long-Distance Telephone Communication (Pacific Power)

GUESTS:

1. Candace Miles – One Call Systems, Inc.
2. Jim Narva – State Fire Marshal
3. George Fernandez – Terasen Pipeline

ALSO PRESENT:

1. Tony Zettlemyer – City of Casper
2. Harry Williams – Executive Director
3. Judy Williams – Secretary

President Tim Hibbard called the meeting to order at 10:10 a.m.

President Hibbard asked for additions or corrections to the agenda. Russell Waldner moved, seconded by Collens Wakefield and carried, to approve the agenda.

Candace presented One Call Systems, Inc. Operational Report for June. There were 10,189 incoming calls and 60,403 outgoing messages. There were 9,389 routine tickets, 94 non-compliant tickets, 225 emergency tickets, 48 canceled tickets, 72 damage tickets, 205 no response tickets, 156 overwrite tickets, and 364 meetings scheduled. Average speed of answer was 26 seconds.

The increase in the number of “No Response” tickets was discussed again. Candace stated that there was a complaint that the City of Casper did not mark water lines and a “No Response” ticket was issued. The party called the City of Casper and was told that the city is not going to mark any water lines. They used to mark up to the curb stop, but now they will not mark any water lines. Candace understood that Utility Management Department had made the comment.

ELM (One Call Locators, Ltd. d/b/a ELM, Missoula, Montana) called our call center and said they were not going to locate because the map they had did not match the locate ticket.

Candace also stated that there are a lot of calls received where there was a dig in because the locate was incorrectly marked.

It was suggested that Harry contact Wyoming Association of Municipalities (WAM) informing them of the “No Response” concerns and possibly write an article for their newsletter. Harry is to write letters to OCW members in the upper percent of the “No Response.” Education concerning positive responses is a must.

(Tony Zettlemoyer entered the meeting at 10:45 a.m.)

Tony was asked why Casper quit locating water lines. He said they had not quit locating water lines. Candace gave him the name and number of the person in question and Tony will call him.

Jerry Beukelman sent an E-mail asking how difficult it would be for One-Call of Wyoming to add a line on their tickets with an E-mail address for the excavator. If a facility operator is to provide a positive response, it makes it much easier and more efficient to deliver that response via E-mail.

Harry mentioned that the Internet Based Input System (IBIS) seminar is scheduled for July 20, 2006, at Casper College. There will be two sessions – one at 9:00 a.m. and one at 1:00 p.m.

(Candace Miles left the meeting at 10:55 a.m.)

The June 14, 2006, Board minutes were reviewed. Russell Waldner moved, seconded by Wayne Johnson and carried, to approve the June 14, 2006, Board minutes as printed.

Russell Waldner moved, seconded by Jim Bunch and carried, to accept the financial report and to pay the bills.

Russell Waldner reported that the Carbon County Pipeline Association has scheduled a meeting August 24, 2006, in Laramie at the Southside Fire Substation for the fire department and

the Albany County Utility Coordinating Council. The Pipeline Association is hoping all the Albany County facility owners will attend the meeting.

Jim Bunch reported that the Utility Locates of Weston County would have a meeting, probably on August 15, 2006. They are still running ads in the newspaper.

Arnie Davis reported that the Call-In Dig-In Safety Council had a meeting. Everyone is busy.

Albany County Utility Coordinating Council did not have a report.

Wind River-Big Horn Basin Utility Coordinating Council did not have a report.

Green River Basin Pipeline Association did not have a report.

Uinta County Pipeline Association did not have a report.

Lowell Ray Anderson reported there was nothing to report on the Secretary's report.

Lowell Ray Anderson mentioned a couple of recent locate requests in the Cody area where the caller did not know just where the locate was needed. In both cases the callers were going off information given to them by a real estate agent. In one case both the section and range were wrong. The second locate was also from an inexact location description and could have been located by an address.

Harry was instructed to get a price from OCS for adding a line on the tickets for an E-mail address for the excavator for use by the facility operator in providing a positive response. He is to E-mail the price to the board for a vote.

Harry and Russell participated in a Common Ground Alliance (CGA) telephone conference on June 29, 2006.

The next Board of Director's meeting will be held on WEDNESDAY, AUGUST 9, 2006, at the Casper Parkway Plaza.

With no more business to come before the board, Arnie Davis moved, seconded by Collens Wakefield and carried, to adjourn. Meeting adjourned at 11:10 a.m.