

One-Call of Wyoming

Minutes

June 14, 2006

Parkway Plaza, Casper, Wyoming

A regular meeting of One-Call of Wyoming's Board of Directors was held in the Senate Room at the Parkway Plaza in Casper on June 14, 2006, at 10:00 a.m. In attendance were the following:

BOARD MEMBERS PRESENT:

1. Tim Hibbard – Municipal (WYDOT)
2. Lowell Ray Anderson – Joint Powers Board/User Owned Water-Sewer-Air (Shoshone Municipal Pipeline) [via telephone]
3. Arnie Davis – Call-In Dig-In Safety Council (Crook and Campbell Counties)
4. Steve Loftin – Wyoming Contractors Association (71 Construction)
5. Russell Waldner – Carbon County Pipeline Association (Carbon Power & Light)
6. Collens Wakefield – Electrical Distribution and Transmission (Cheyenne Light, Fuel & Power)
7. Jim Bunch – Utility Locates of Weston County (Black Hills Power)
8. Justin Lesser – Central Wyoming Utilities Coordinating Council (City of Casper)
9. Ron Grandstaff – Liquids Pipeline Transportation (ConocoPhillips)
10. Bill Pettit – Gas Distribution (Montana-Dakota Utilities Co.)

BOARD MEMBERS ABSENT:

1. Wayne D. Johnson – Local Telephone Communications (Qwest)
2. Dennis Lawrence – Wind River-Big Horn Basin Utility Coordinating Council (City of Riverton)
3. Mark Ransdell – Gas Gathering and Transmission Pipelines (Questar)
4. Daniel Thissen – Albany County Utility Coordinating Council (Bresnan Communications, LLC)
5. Doug Malsom – Cable Telecommunications (Bresnan Communications)
6. Don Swindle – Long-Distance Telephone Communication (Pacific Power)

GUESTS:

1. Candace Miles – One Call Systems, Inc.

ALSO PRESENT:

1. Tony Zettlemyer – City of Casper
2. Harry Williams – Executive Director
3. Judy Williams – Secretary

President Tim Hibbard called the meeting to order at 10:10 a.m.

President Hibbard asked for additions or corrections to the agenda. Russell Waldner moved, seconded by Collens Wakefield and carried, to approve the agenda.

(Steve Loftin left the meeting at 10:14 a.m.)

Candace presented One Call Systems, Inc. Operational Report for May. There were 10,031 incoming calls and 59,027 outgoing messages. There were 9,234 routine tickets, 80 non-compliant tickets, 219 emergency tickets, 68 canceled tickets, 77 damage tickets, 165 no response tickets, 188 overwrite tickets, and 319 meetings scheduled. Average speed of answer was 25 seconds.

There was discussion concerning the increase in the number of "No Response" tickets. Board Members gave reasons why some "No Response" tickets were issued; i.e., wrong telephone numbers listed, notifying the excavator that there were no utilities in the area and whomever they talked to did not give the information to the right person.

(Candace Miles left the meeting at 11:10 a.m.)

(Justin Lesser entered the meeting at 11:15 a.m.)

The May 10, 2006, Board minutes were reviewed. Russell Waldner moved, seconded by Bill Pettit and carried, to approve the May 10, 2006, Board minutes as printed.

Russell Waldner moved, seconded by Bill Pettit, to accept the financial report and to pay the bills. During the discussion, Harry mentioned the checking account was getting low and one of the CD's may have to be transferred to the checking account. Russell Waldner moved, seconded by Collens Wakefield and carried, to give Harry and Judy authorization to transfer the thirty-day CD to the checking account when the checking account gets too low. The first motion was then voted on and carried.

Russell Waldner reported that the Carbon County Pipeline Association met. The wallet-sized cards with most of the Carbon County pipeline emergency numbers listed were given to the first responders. An August 24, 2006, meeting is scheduled in Laramie to motivate the Albany County Utility Coordinating Council.

Jim Bunch reported that the Utility Locates of Weston County did not have a meeting.

Arnie Davis reported that the Call-In Dig-In Safety Council had a meeting. The Pipeline Group had their meeting in Gillette June 1, 2006, and she was not impressed.

Albany County Utility Coordinating Council did not have a report.

Wind River-Big Horn Basin Utility Coordinating Council did not have a report.

Justin Lesser reported that Central Wyoming Utilities Coordinating Council held a meeting on May 12, 2006. The members decided to dissolve the Council. Some of the reasons were the overcharge by Parkway Plaza for their March dinner and any problems the members have with One-Call usually are taken care of in other ways. Jim Bunch moved, seconded by Ron Grandstaff and carried, that One-Call of Wyoming cover the \$1,300 the Council owes Parkway Plaza. Justin will send a letter stating that the Council is dissolved and enclose a copy of the Parkway bill.

Harry gave the following report for Green River Basin Pipeline Association and Uinta County Pipeline: There are several mock emergency drills planned for the area (Uinta County, Sweetwater County and Daggett County, Utah). There are ongoing planning meetings for these drills, and facility owners are included.

Lowell Ray Anderson reported there was nothing to report on the Secretary's report.

The 811 number was discussed. It was recommended to have questions ready for Bob Kipp at the July meeting.

The advertising campaign has started. A contract has been signed with the University of Wyoming for advertising at football and basketball games. Adbay will be starting cinema advertising. Wyoming Press Association will start ads in Wyoming newspapers. The Casper Rockies Professional Baseball Club will place ads on their baseball field.

The Wyoming Association of Municipalities convention held in Riverton was well attended. There was one complaint from Medicine Bow – in four out of six locates, utilities were hit. The mayor was made aware of how the one-call system works – One-Call of Wyoming does not go out and locate, we are a communication link between the excavator and utility company.

The subject of “No Response” tickets was discussed again. Russell Waldner moved, seconded by Arnie Davis and carried, to have Harry write letters to the top ten companies that cause “No Response” tickets explaining to them the need for a positive response.

The next Board of Director's meeting will be held on **THURSDAY, JULY 13, 2006**, at the Casper Parkway Plaza.

With no more business to come before the board, Bill Pettit moved, seconded by Collens Wakefield and carried, to adjourn. Meeting adjourned at 12:10 p.m.