

One-Call of Wyoming
Minutes
April 9, 2008
Parkway Plaza, Casper, Wyoming

A regular meeting of One-Call of Wyoming's Board of Directors was held in the Gourmet Room at the Parkway Plaza in Casper on April 9, 2008, at 10:00 a.m. In attendance were the following:

BOARD MEMBERS PRESENT:

1. Mark Ransdell – Gas Gathering and Transmission Pipelines (Questar)
2. Lowell Ray Anderson – Joint Powers Board/User Owned Water-Sewer-Air (Shoshone Municipal Pipeline) [via telephone]
3. Arnie Davis – Call-In Dig-In Safety Council (Crook and Campbell Counties)
4. Russell Waldner – Carbon County Pipeline Association (Carbon Power & Light) [via telephone]
5. Wayne D. Johnson – Local Telephone Communications (Qwest)
6. Mark Williams – Municipal (WYDOT)
7. Collens Wakefield – Electrical Distribution and Transmission (Cheyenne Light, Fuel & Power)
8. Jim Bunch – Utility Locates of Weston County (Black Hills Power)
9. Doug Malsom – Cable Telecommunications (Bresnan Communications)
10. Dennis Lawrence – Wind River-Big Horn Basin Utility Coordinating Council (City of Riverton)
11. Evan Woolston – Gas Distribution (Montana-Dakota Utilities Co.)

BOARD MEMBERS ABSENT:

1. Steve Loftin – Wyoming Contractors Association (71 Construction)
2. Daniel Thissen – Albany County Utility Coordinating Council (Bresnan Communications, LLC)
3. Don Swindle – Long-Distance Telephone Communication (Rocky Mountain Power)
4. Bret Crouch – Liquids Pipeline Transportation (Anadarko)

GUESTS:

1. John McNamara – One Call Systems, Inc.
2. Karla McNamara – One Call Systems, Inc.
3. Pete Melissakis – One Call Systems, Inc.

ALSO PRESENT:

1. Harry Williams – Executive Director
2. Judy Williams – Secretary

President Mark Ransdell called the meeting to order at 10:10 a.m.

President Ransdell welcomed all in attendance to the meeting and had all members introduce themselves.

President Ransdell asked for additions or corrections to the agenda. Under new business were added locate requests for snow plowing operations and the center's hiring freeze. Jim Bunch moved, seconded by Wayne Johnson and carried to accept the agenda as amended.

Pete Melissakis stated that on the statistics report the total increase for 2007 “Outgoing Tickets” should be 12%, not 8%. He also pointed out that tickets were down for the month of March. He stated that occasionally an excavator calls up and gives a ticket number and they want to be added to that ticket as an excavator. The ticket is retrieved; the call center operator asks what are the marking instructions and the person says “oh the same” – Pete does not want to take the information. It was decided that a new ticket would be issued. He receives calls from utility companies wanting information about past work. Pete tells them about the website OneCallResponse.com, they can register and get their own tickets. The Operational Report for March was: 5,619 incoming calls and 33,927 outgoing messages. There were 5,121 routine tickets, 24 non-compliant tickets, 225 emergency tickets, 31 canceled tickets, 42 damage tickets, 71 no response tickets, 105 overwrite tickets, and 300 meetings scheduled. Average speed of answer was 24 seconds. The IBIS (Intelligent Batch Input System) ticket information was not available.

A question was raised as to how many 811 calls are being received for other states and how are they handled. There haven’t been that many and the call center operator’s have a list of the 800 numbers for all states and they give the number to the caller. At one time it was mentioned having a hot button to transfer these calls to the surrounding states, but if there are not very many such calls, it is not necessary.

John McNamara informed the Board of the passing of Michael McNamara the President of One Call Systems, Inc. John is the new President, Karla McNamara is the Owner and John’s brother is helping with finances. He thanked One-Call of Wyoming for the memorial donation to one of Michael’s charities.

The November 14, 2007, minutes were reviewed. Jim Bunch moved, seconded by Collens Wakefield and carried, to approve the November 14, 2007 Board minutes as presented.

In Arnie Davis’ absence, Harry Williams gave the Treasurer’s Report. Jim Bunch moved, seconded by Doug Malsom and carried, to accept the financial report as presented and to pay the bills. A 2008 budget will be prepared before the next meeting.

Russell Waldner reported that Carbon County Pipeline Association had their annual damage seminar with good attendance. A follow up meeting is scheduled. The Association appreciates OCW’s donation for door prizes.

Jim Bunch reported that Utility Locates of Weston County is going to have their damage awareness dinner April 24, 2008. They have ordered unique items for give-a-ways. They appreciate OCW’s donation for door prizes. The speaker will be from Powder River Energy. Jim showed an 8 1/2” x 11” hard stock card printed with the 811 logo and other information on it. It has a fold out stand to set it up on top of a cabinet, desk, etc. All Board Members are invited to attend the dinner.

(Arnie Davis entered the meeting at 10:40 a.m.)

Arnie Davis reported that the Call-In Dig-In Safety Council had their banquet in February with 75 people in attendance. The Gillette Workshop was wonderful. They did not participate in the home show this year.

Albany County Utility Coordinating Council's representative was not present. Harry reported that invoices have been mailed to the five councils and to Wyoming Contractor's Association. The Albany County Utility Coordinating Council invoice was mailed to Foster White (South of Laramie Water & Sewer District). Foster called Harry and they had a long discussion on the status of the council. Foster was going to contact all members to see if they want to continue and if not, dissolve the council. Harry will keep in touch with Foster.

Dennis Lawrence reported that the Wind River-Big Horn Basin Utility Coordinating Council had a meeting, but he was unable to attend.

Mark Ransdell reported that the Uinta County Pipeline Association had their safety seminar February 20th with about 110 people in attendance. A Tooele County, Utah, sheriff deputy gave a presentation. The Association also appreciates the support from OCW.

Mark also reported on the Green River Basin Pipeline Association had their workshop March 11th with about 170 people in attendance. That Association also appreciates the support from OCW.

There was nothing to report on the Secretary's report.

The 811 number will be included on all advertising. Stickers, calculators and pens have been ordered. Bags, tee shirts, hats and cups will be ordered. The Public Service Commission has started running the radio ad. The signage at the university football and basketball games was discussed. Russell Waldner moved, seconded by Jim Bunch and carried, to approve the University of Wyoming's contract for signage for three years. (At a total cost of \$66,450 for the three years.) The Department of Agriculture has a publication titled "Wyoming Agriculture in the Classroom". This publication goes to every third and fifth grader in Wyoming. The ad price is \$1,000 for 100,000 copies. Doug Malsom moved, seconded by Mark Williams and carried, to pay \$1,000 for an ad in "Wyoming Agriculture in the Classroom". There was discussion on the 800-348-1030 number still being advertised by the pipeline group and in some telephone books. Pete said that some people call the "1030" number and call again on the "2476" number. Arnie was asked to talk to the pipeline group and try to phase out the "1030" number.

The Wyoming Pipeline Association held a meeting in February to form a statewide pipeline organization. There are not as many active pipeline associations in the northern part of the state as there are in the southern part of the state. They wanted One-Call of Wyoming to drive the organization. Mark Ransdell attended the meeting (by telephone) and stated that One-Call of Wyoming is not going to drive that for the pipeline association because One-Call of Wyoming represents all underground utilities. One-Call of Wyoming would likely support it, be a part of it, maybe contribute to, and advertise it. Mark's question concerning a state organization where there are already organizations in the southwestern part of the state, what would they have to gain by joining a state organization. The answer was consistence and covering the counties that do not have an organization. As far as One-Call of Wyoming, it was suggested that we wait and see what this organization does and then support it. Another meeting will be April 30, 2008, in Riverton.

Bill Pettit has submitted his resignation. Arnie Davis moved, seconded by Wayne Johnson to accept Bill Pettit's resignation and nominate Evan Woolston to replace Bill. Lowell Ray Anderson amended the motion from "nominate" to "appoint Evan Woolston to fill Bill Pettit's unexpired term". Motion carried as amended. Harry suggested we get people that will commit

to be on the Board and will attend meetings. An RSVP from Directors who plan on attending the meetings would be appreciated. George Fernandez was at the meeting and would like to be on the Board. Wayne Johnson suggested making George an alternate for an interim period of time, give it a try. Then George can be at the meetings, participate; the Board wants him at the meetings in an official capacity. To make an alternate-at-large would be against OCW's By-laws. Harry was instructed to check with our attorney.

Harry reported that there were 431 participants attending the eight workshops which cost a total of \$31,000. Evaluations were good. There were very few complaints and lots of good comments concerning everyone involved with One-Call of Wyoming. Harry suggested if more workshops are scheduled he recommends getting Mike Parilac on board. Employees of a new locator (Stake Center Locating, Inc.), out of Salt Lake City, Utah, were in attendance at the Gillette workshop. They are the new locators for Qwest. Arnie Davis moved, seconded by Doug Malsom and carried, to have eight workshops in January/February, 2009. Harry mentioned that this year during the workshops, getting better communications between members and contractors was emphasized. It was suggested to advertise in newspapers to get the word out. The use of the website was also suggested. We should have the workshop registration form on the website so anyone going to the workshops can register there. We will put our website URL on our four banners as well as the 811 number. There was good participation at the Wyoming Engineer's Convention. The design locate ticket seems to not be an issue. Anadarko in Midwest and Rancher Energy in Glenrock invited the OCW office staff to their safety meetings. Harry & Judy participated in the Wyoming Association of Rural Water Systems Spring Training Conference and the 13th Annual Transportation & Safety Congress. All reports were good, with little complaints.

In regard to certified locator training, Bill Mixer, professor at Casper Junior College, is interested in teaching the classes. The college is interested in and has avenues to obtain grants. Bill is willing to go visit Mike Parilac and find out how to do the training. Harry recommended putting a small committee together that would be effective. There was a question as to how many different courses there would be. Locating is different in metro areas from locating in the gas and oil fields. If the college is going to administer the certification and certify, One-Call of Wyoming is going to have to support that effort. The biggest benefit of this is the training and education which is what One-Call is all about. It also gets the certification responsibility off of One-Call of Wyoming and puts it upon the educator. One of Wyoming's biggest groups is for those with multiple lines located in one trench. Russell suggested that One-Call of Wyoming be the accreditation portion of the certification so that there wouldn't be different certification processes from anyone who wanted to do training throughout the state. Harry asked if the Board would be committed to this endeavor. Harry recommended that Russell be the chairman of a committee on locator certification, with other members being David Piroutek (Public Service Commission), Bill Mixer, and another professor from the college. Others volunteering to serve on the committee were: Mark Ransdell, Arnie Davis, and Mark Williams. Collens Wakefield moved, seconded by Arnie Davis and carried, to appoint Russell Waldner chairman of this committee and populate it with other people that were talked about.

PRB and Northwestern Corp. have taken out bankruptcy. Russell Waldner moved, seconded by Jim Bunch to write off the bad debts. There was discussion as to whether the companies were paying their bills. Russell asked if we are still sending notices. He asked if they took out bankruptcy and are continuing to operate. Arnie Davis stated that PRB took out bankruptcy and they are not operating. She stated that Line Finders is probably still locating PRB lines. After discussion, Jim Bunch withdrew his second. Motion died due to lack of a second. After a

telephone call to Line Finders, Arnie said no one is locating for PRB at this time. The locates go to PRB and Line Finders – Line Finders calls PRB and the contractor and tells them they do not have a current contract and if they want them to go out and locate as a private locate it will cost them. Arnie will get a contact for Harry to call and find out what the status is. The topic was tabled.

There was a discussion concerning locate requests for snow plowing. Russell Waldner thinks the way the legislation is written for the definition of “excavation,” locate requests have to be accepted for snow removal. We don’t advocate requesting locates for snow removal, but if one is received it should be taken. The final decision was to accept tickets for snow plowing.

Arnie Davis has a concern about not hearing new voices at the call center and wondered why. With the busy season upon us, she is worried about the wait time for our members. She stated that one of her employees called in a locate at 4:55 pm – waited five minutes waited five more minutes and then was disconnected. Apparently the telephones were being switched to Pittsburgh. Arnie understands these problems, but is concerned about OCW’s members and the public.

Russell Waldner commented and made talking points to Jon Jacquot’s report.

1. The State of Wyoming should make a big improvement in the prosecution of those that violate the one-call statutes (W.S. 37-12-301 through 305) and insure that larger penalties for violations of the dig-in statutes are levied.
 - **OCW:** Until penalties are levied there is no reason to increase the penalties. Current penalties should be enforced.
2. The State of Wyoming should establish, through statute, a mandatory training and certification program for those that perform the location of underground facilities and consider the use of the community colleges for that training.
 - **OCW:** How would this mandatory certification move liability from the company employing the locator to the certifying agency? Companies should be responsible for their employees and contractors qualifications.
3. The Public Service Commission should levy fines where severe violations of the pipeline safety regulations are found and especially when correction of these violations is slow.
 - **OCW:** Any time a penalty is warranted it should be imposed.
4. The U.S. Department of Transportation should complete the safety regulation of all gas and hazardous liquid pipelines that present a threat to public safety and the environment as instructed by Congress.
 - **OCW:** Neutral.
5. The U.S. Department of Transportation fails to enact all of the changes in the regulation of natural gas gathering lines required by Congress. The State should proceed with the safety Regulation of those gathering lines that are not regulated and present a potential threat to public safety.
 - **OCW:** Do not create duplicated responsibilities.
6. The State Legislature should seriously consider granting safety jurisdiction over the currently unregulated natural gas and crude oil pipelines in the state to the Public Service Commission (PSC). The PSC is the most logical State agency to perform the inspection work necessary. In doing so, the PSC should be given the resources to adequately regulate the pipelines that are not currently regulated.
 - **OCW:** Neutral.

7. The State of Wyoming should do more to insure that contaminants do not leak from pipelines that are already abandoned or will be abandoned in the future. An abandoned pipeline fund should be established to finance the removal and clean up of abandoned pipelines in situations where a responsible party cannot be found.
 - **OCW:** Neutral
8. The Department of Environmental Quality should use compliance with the pipeline safety regulations as part of a “best effort” criteria used to grant flexibility to those cleaning up spills. That determination may require consultations with the Public Service Commission and some level of compliance with the pipeline safety regulations should be minimally required.
 - **OCW:** Do not create duplicate responsibilities.
9. If possible, a thorough pipeline incident and dig-in database should be established. The Public Service Commission is the logical agency to administer the database. If a database is established, the agency administering the database should be given adequate resources to perform the task.
 - **OCW:** One-Call of Wyoming and its Members should complete this to demonstrate its usefulness in damage prevention.
10. W.S. 37-2-131 should be amended to grant the Public Service Commission safety jurisdiction over all natural gas pipelines to which the U.S. Department of Transportation is applying the pipeline safety regulations.
 - **OCW:** Do not create duplicate responsibilities.
11. A copy of the report should be provided to all departments of Wyoming State Government and, most especially, those named in the report.
 - **OCW:** Agree.

(Jim Bunch left the meeting at 1:30 p.m.)

If needed, One-Call of Wyoming could formulate a response to Jon Jacquot’s report.

Arnie Davis had a question in regard to a water district in Gillette that is getting tickets not in its area. The manager of the water district would use GPS for his mapping, but if a landowner in the area, but not in the water district, did not use the same GPS, the district would still get the ticket when it was called in.

The next Board of Director’s meeting will be **WEDNESDAY, JULY 9, 2008**, at the Casper Parkway Plaza.

With no more business to come before the Board, Arnie Davis moved, seconded by Collens Wakefield and carried, to adjourn. Meeting adjourned at 2:29 p.m.