

**One-Call of Wyoming  
Board Meeting Minutes  
January 13, 2010**  
Parkway Plaza, Casper, Wyoming

A regular meeting of One-Call of Wyoming's Board of Directors was held in the Senate Room at the Parkway Plaza in Casper on January 13, 2010. In attendance were the following:

**BOARD MEMBERS PRESENT:**

1. Lowell Ray Anderson – Joint Powers Board/User Owned Water-Sewer-Air (North End water Users) (joined by telephone conference at 10:03 a.m.)
2. Marcie Buchholz – Long-Distance Telephone Communication (Rocky Mountain Power)
3. Bret Crouch – Liquids Pipeline Transportation (Anadarko)
4. Mark Ransdell – Gas Gathering and Transmission Pipelines (Questar)
5. Russell Waldner – Electrical Distribution and Transmission ( Carbon Power & Light )
6. Mark Williams – Municipal ( WYDOT)
7. Evan Woolston – Gas Distribution (Montana-Dakota Utilities Co.)

**BOARD MEMBERS ABSENT:**

1. Jim Bunch – Utility Locates of Weston County (Black Hills Power)
2. Arnie Davis – Call-In Dig-In Safety Council (Crook and Campbell Counties)
3. Wayne D. Johnson – Local Telephone Communications (Qwest)
4. Steve Loftin -- Wyoming Contractors Association (71 Construction)
5. Dennis Lawrence – Wind River-Big Horn Basin Utility Coordinating Council (City of Riverton)
6. Doug Malsom – Cable Telecommunications (Bresnan Communications)

**GUESTS:**

1. Pete Melissakis – One Call Systems, Inc.
2. Charlene Murdock, MDU Resource Group, ad hoc legislative committee (joined meeting at 10:07 a.m.)

**ALSO PRESENT:**

1. Collens Wakefield, Executive Director
2. Virginia (Ginny) Wakefield, Administrative Assistant

After a quorum was met, President Mark Ransdell called the meeting to order at 10:05 a.m. Following introductions, President Ransdell asked for additions or corrections to the agenda. A Legislative Update by Charlene Murdock was added to the agenda under Old Business. Russell Waldner moved to adopt the agenda as presented. Seconded by Mark Williams. Motion carried.

**One-Call Systems Report:**

Pete Melissakis passed along complaints (previously emailed to the Executive Director) which the Board discussed. There were no action items. Mark Ransdell initiated discussion of whether or not complaints should be emailed regularly to the Board. It was decided that as long as the Executive Director has a record of them by emails and that no action items are included, they don't need to be emailed each time to all the Board members.

The reported complaints include:

November 19, 2009. Excavator hit a private vent line at a gas station and the insurance company thinks the gas station owner should have warned the excavator.

December 04, 2009 A company refused locate because site not marked in white. Locator claimed white lining was State law

December 07, 2009 A company assured the excavator that would locate their line. Later they told the excavator to break the line and they would repair it.

December 11, 2009 A company informed caller that they (the company) will no longer mark private lines.

January 11, 2010 Locator informed excavator to not dig within 5 ft of marked line unless locator was present. Excavator agreed but still excavated within 12 in of marks without monitor on site. Contractor previously worked well with locator.

Pete gave the Operational Report for 2009. There were 1,652 corrections, 724 canceled tickets, 635 damage tickets, 3,300 emergency tickets, 1,618 no-response tickets, 314 non-compliant tickets, with a total of 86,006 tickets, compared to 84,060 for 2008.

Russell Waldner moved to accept the minutes of November 11, 2009, as presented. Seconded by Mark Williams. Motion carried.

(The dates for the Sheridan and Pinedale Damage Prevention breakfast workshops were changed after the meeting. Sheridan will be March 10 and Pinedale February 26.)

Arnie Davis was not present to give the Treasurer's Report. Collens supplied the information. Lowell Ray Anderson moved to accept the Treasurer's Report as presented. Seconded by Russell Waldner. Motion carried.

#### **Councils and Associations Reports:**

- Utility Locates of Weston County. No report.
- Call-In Dig-In Safety Council. No report.
- Wind River-Big Horn Basin Utility Coordinating Council. No report.
- Uinta County Pipeline. Mark Ransdell.
- Green River Basin Pipeline Association. Mark Ransdell reported that these last two both had association meetings and are getting ready for WYPA. Mark will cover the Pinedale workshop.

**Secretary's Report:** Lowell Ray Anderson. Nothing to report.

#### **Old Business:**

##### **Legislative Update:**

Charlene Murdock reported progress on the proposed legislative changes. Collens emailed the latest update to hundreds of people. Two comments were returned which were considered in the final draft. Charlene summarized these. On Tuesday, January 12, she and Collens met with Representative Tim Stubson who sits on the Minerals and the Corporations Committees. Representative Stubson will sponsor the bill.

Representative Charles Scott expressed what Ms. Murdock considers a valid concern: "How are you going to quantify what is a repeat offense?"

The Board discussed examples and possible ramifications.

Charlene will get the newest changes to Collens, who will send them to the Board and post them on the OCW web site. She said that contacts need to be made on the introductory vote. Forty-one votes are needed to get the bill introduced. We need help especially in the central and southwest areas of the state.

Charlene and Collens will send out a list of legislators, a copy of the bill, a Q&A sheet and suggested answers, a walk-through the bill and its changes. If you know a legislator,

consider emailing him or her and ask for his or her support. Session begins February 8th. If accepted, the bill will probably be in committee the first week, on the floor the second week, and if it fares well, will go to the other side of the legislature and go through the same process.

Lowell Ray Anderson gave copies of the bill to three engineering companies and the Cody Director of Public Utilities. None of them were aware that any changes to the state One-Call law were being proposed.

Bret Crouch expressed concern about this bill in relation to federal regulations. Collens reported that he met with a US Department of Transportation Pipeline and Hazardous Materials Safety Administration (PHMSA) rep at the Public Service Commission (PSC) office. They went over the federal questions in detail. The PHMSA rep was pleased that Wyoming is taking a proactive role in this area. Collens will meet with her at the CGA conference in March.

Representative Stubson said that this is a good example of a group not waiting for government to solve their problems. This is an excellent collaborative effort.

Charlene reiterated that this legislative session is a budget session, so the bill may not be considered this year. If so, it will be ready for 2011!

Collens will be the lead on this bill. Emails will come from him. They will put together an info packet for the legislators.

Mark Ransdell thanked Charlene for all of her work.

(Charlene Murdock left at 11:55 a.m.)

#### **New Business:**

**Events for 2010:** So far they include the following trade shows: Wyoming Technology Transfer Center (WYT2) April 7-8 in Casper, Wyoming Association of Rural Water Systems (WARWS), one April 13-15 in Casper and a September one in Laramie, Wyoming Association of Municipalities (WAM) June 17-18 in Evanston, the Common Ground Alliance (CGA) conference in San Diego, March 2-4, which Collens and Ginny will attend.

**Web site:** Collens is having the web site updated. Mark Ransdell stressed retaining the PDF files of attendees at past Damage Prevention workshops in archives on the web site as proof of attendance for safety data/statistics by participating companies.

**Collens presented 2010 Budget Projection.** The projected balanced budget is based on past three years' data and shows the monies designated for advertising and promotion, administrative expenses etc.

The Board discussed investment possibilities of CDs, etc. Russell will work with Collens on this.

#### **Advertising and Promotion:**

**Billboards:** The Board approved setting up three One-Call billboards on incoming Interstates at Gillette, Cheyenne and Green River for the coming year.

Other advertising suggestions include:

- 2'x3' posters for Board members to post in equipment rental businesses in their communities. Collens will have those made.
- Large banners in community events centers;
- Placing info tri-fold brochures with Chambers of Commerce, in motel and campground lobbies;

- Having vendor tables at community home shows.

Board members suggested favorite promotional items for Collens to order and provide to Board members and for workshops and trade shows.

Collens will ship a box of promotional items to each Board member for use in their communities. He will have a box of items for each workshop.

Collens will have six cloth banners made to be used on vendor tables at trade shows, etc.

### **2010 Damage Prevention Education breakfast workshops**

**Schedule:** Collens will cover these, along with these Board members where noted:

|             |              |                 |
|-------------|--------------|-----------------|
| February 3  | Evanston     | Mark Ransdell   |
| February 4  | Cheyenne     |                 |
| February 16 | Douglas      |                 |
| February 17 | Casper       |                 |
| February 18 | Gillette     |                 |
| February 23 | Cody         |                 |
| February 26 | Pinedale     | Mark Ransdell   |
| March 2     | Riverton     | Wayne Johnson   |
| March 4     | Rock Springs | Mark Ransdell   |
| March 10    | Sheridan     |                 |
| March 16    | Thermopolis  |                 |
| March 23    | Laramie      |                 |
| March 24    | Guernsey     |                 |
| April 13    | Rawlins      | Russell Waldner |
| April 15    | Kemmerer     | Mark Ransdell   |

All will be breakfast meetings, 7:30 am to 9:00 am, except Gillette and Sheridan which will be dinner meetings, beginning at 6:00 pm.

(As of January 22, Gillette changed their meeting to the National 9 Motel, Lariat Restaurant at 6:30 p.m.)

The Board will pay for the contractors' breakfasts and its share of the facility costs.

The Board voted to pay for the Gillette and Sheridan dinners.

The Board voted to give a \$50.00 Cabelas gift certificate as a door prize at each of the 15 workshops.

Collens is sending out email invitations. The Board asked him to also send post card invitations by mail; he can hire a direct mail outfit to help get these out in a timely fashion.

Collens will advertise in local newspapers, through the Wyoming Press Association.

WyPA offered to pay part of the cost for mailings.

Collens will email the final schedule, with locations and contacts, to the Board.

Collens gave the Power Point presentation that will be used at this year's workshops.

The Board offered suggested changes, which Collens will incorporate and get to the Board. He will mail the presentation notebooks to Board members not attending today.

The 2010 **Annual** meeting will be held on the **first** Wednesday of November 3, 2010, at the Parkway Plaza in Casper. The Board dinner will be on Tuesday, November 2nd.

Mark Ransdell requested that any Board members unable to attend future meetings notify him **by noon** of the preceding day, so the quorum number can be established **before members begin traveling to Casper**. Mark Ransdell asked Collens to send reminder emails through Microsoft Outlook Calendar to the Board two days prior to the meeting.

The next Board meeting will be **Thursday** May 13, 2010, at 10 a.m. at the Parkway Plaza in Casper.

Russell Waldner moved to adjourn the meeting. Seconded by Bret Crouch. Motion carried. Meeting was adjourned at 2:00 p.m.

(Minutes recorded and transcribed by Virginia R. Wakefield.)  
Respectfully submitted, Lowell Ray Anderson.