

**One-Call of Wyoming  
Annual Board Meeting Minutes  
November 04, 2015  
Parkway Plaza, Casper, Wyoming**

The annual meeting of One-Call of Wyoming's Board of Directors was held at the Parkway Plaza in Casper on November 04, 2015. In attendance were the following:

**BOARD MEMBERS PRESENT:**

1. Lowell Ray Anderson – Joint Powers Board/User Owned (not for profit) Water-Sewer-Air facilities (North End Water Users)
2. Archie Callander – Utility Locates of Weston County (Wyoming Pipeline Company)
3. Arnie Davis – Call-In Dig-In Safety Council (Crook and Campbell Counties)
4. George Fernandez – Liquids Pipeline Transportation (Pipeline Strategies and Integrity)
5. Steve Loftin – Wyoming Contractors Association (71 Construction)
6. Lanna Machmuller – Gas Distribution (Source Gas)
7. Mark Ransdell – Gas Gathering and Transmission Pipelines (Questar Pipeline)
8. Cory Shumway – Local Telephone Communications (Union Telephone)
9. Jan Warren – Long-Distance Telephone Communications (JKL Associates)

**BOARD MEMBERS ABSENT:**

1. Doug Malsom – Cable Telecommunications (Optimum Cablevision)
2. Russell Waldner – Electrical Distribution and Transmission (Carbon Power & Light)
3. Mark Williams – Municipalities (WYDOT)

**GUESTS:**

1. Rod Bacon – Pass Word, Inc.
2. Jeff Loseke – Wheatland REA
3. John McDowell – Bridger Valley Electric

**ALSO PRESENT:**

1. Collens Wakefield, Executive Director

With a quorum present, President Mark Ransdell called the meeting to order at 1:50 p.m.

President Ransdell asked for additions or corrections to the agenda. Steve Loftin moved to approve the agenda as presented. Seconded by George Fernandez. Motion carried.

**Minutes:**

The minutes of August 7, 2014 Board meeting were presented. A revision is needed to show that Jan Warren is employed by JKL Associates. Steve Loftin moved to approve the minutes as revised. Seconded by Arnie Davis. Motion carried.

**Old Business:**

Website - Russell Waldner has passed this off to Collens Wakefield and it is still being working on. Jan Warren will also take a look at it.

One-Call Operations Report was given at the annual membership meeting.

Mark Ransdell reported that the three-year contract extension, from December 2016 to December 2019, with Word Pass, Inc. was executed on October 29, 2015.

2016 Damage Prevention Education (DPE) workshops - We are considering a summer (May) meeting in Afton/Star Valley/Jackson which may be anchored by Lower Valley Energy.

Public Relations & Advertising - Advertising in the Wyoming Rural Electric News (WREN) magazine, on the waiting list for additional movie theater advertising, and considering a float in rodeo parades.

Phase II Mapping Project update was given at the annual membership meeting.

One thousand pins with the bucking horse logo have been ordered.

Lowell Ray Anderson made a motion to confirm the E-mail vote to purchase a locator for Casper College to use in their Utility Locator Certification course. Seconded by Jan Warren. Motion carried.

**New Business:**

Election of officers:

Current officers are: President, Mark Ransdell; Vice President, Steve Loftin; Secretary, Lowell Ray Anderson; Treasurer, Arnie Davis.

Mark Ransdell had previously stated that he did not wish to continue as President.

Steve Loftin made a motion to elect Russell Waldner as President and to continue with the remaining current slate of officers for the coming year. Second by George Fernandez. Motion carried.

We need to amend May 7, 2015 Board Meeting Minutes to show that on the motion concerning only maintaining workshop attendance lists on our website for two (2) years, that the motion carried. So moved by Arnie Davis. Second by Jan Warren. Motion carried.

Discussed “big box” Minimum Bounding Rectangle (MBR) software upgrade as described by Rod Bacon. The cost would be less than \$4,000, perhaps less than \$2,000. George Fernandez made a motion to authorize the implementation the Minimum Bounding Rectangle software upgrade. Seconded by Steve Loftin. Motion carried.

There was discussion of Positive Response Software. If implemented, the responses would have to be time stamped.

**Roundtable Reports:**

Utility Locates of Weston County, Archie Callander. Nothing to report.

Call-In Dig-In Safety Council, Arnie Davis. Nothing to report.

Wyoming Pipeline Association (WyPA), Mark Ransdell. They need to finalize meeting schedule for WyPA and excavator training dates.

Wyoming Contractors Association, Steve Loftin. Nothing to report.

**Secretary's Report:**

Lowell Ray Anderson. Reported during the annual membership meeting.

**Treasurer's Report:**

Arnie Davis & Collens Wakefield had given the treasurer's report at the annual membership meeting.

**Fee Review:**

We are in good financial shape. Lowell Ray Anderson moved that, having reviewed the rates, we continue with the same rates of 2016 as were used in 2015. Second by Archie Callander. Motion carried. Schedule of rates attached.

**Budget:**

The budget will be presented at the January board meeting.

**Meetings:**

The 2016 Annual Membership Meeting will be at 10:00 a.m., Wednesday, November 9, 2016 at Parkway Plaza Hotel in Casper.

The next Board meeting will be a telephone conference on Thursday, January 14, 2016, at 10 a.m. with web sharing. There will also be Board meetings on May 12, 2016 in person with web sharing and telephone conference August 11, 2016 with web sharing.

**Adjournment:**

Lowell Ray Anderson moved to adjourn the meeting. Seconded by Steve Loftin. Motion carried. Meeting was adjourned at 2:30 p.m.

Respectfully submitted, Lowell Ray Anderson