

**One-Call of Wyoming  
Board Meeting Minutes  
Wednesday November 7, 2018  
Hilton Garden Inn**

A meeting of One-Call of Wyoming's Board of Directors was held in Casper at 12:00 p.m. on November 7, 2018. In attendance were the following:

**BOARD MEMBERS PRESENT:**

1. Arnie Davis – Call-In Dig-In Safety Council (Crook and Campbell Counties)
2. Russell Waldner – Electrical Distribution and Transmission (Carbon Power & Light)
3. Jan Warren – Long-Distance Telephone Communications (Mountain West Telephone)
4. Mark Williams – Municipal (WYDOT)
5. Becky Dooley – Local Telephone Communications (RT Communication)
6. Steve Loftin – Excavation Contractors (71 Construction)
7. Albert Bertagnolli – Gas Gathering and Transmission Pipelines (Dominion Energy)

**BOARD MEMBERS ABSENT:**

1. Open position (Gas Distribution)
2. Archie Callander – Utility Locates of Weston County (Wyoming Pipeline Company)
3. George Fernandez – Liquids Pipeline Transportation (Pipeline Strategies and Integrity)
4. Doug Malsom – Cable Telecommunications (Optimum Cablevision)

**GUESTS:**

1. Rod Bacon - Pass Word, Inc.

**ALSO PRESENT:**

1. Collens Wakefield, Executive Director
  2. Several member representatives from the annual meeting also attended
- With a quorum present, President Russell Waldner called the meeting to order at 1:05 p.m.

President Waldner asked for additions or corrections to the agenda. Ok as presented and no new business to add. Becky Dooley moved to approve the agenda. Seconded by Steve Loftin. Motion carried.

## **One-Call Operations Report:**

Rod Bacon – annual statistics call the call center were provided. Discuss Good Samaritan Law. November 30, 2019 is the end of the current contract term with Password Inc.

## **Minutes:**

The minutes of the August 9, 2018 Board meeting were not available to the board approve or amend at this meeting. These minutes will be moved to the January 2019 board meeting.

## **Old Business:**

- Damage prevention workshops (Collens) – One Call of Wyoming will not be coordinating with the pipeline association for 2019. Schedule and locations of the 2019 workshops are being formulated and will be published on the One Call of Wyoming web page.
- Current Executive Director will be retiring and the subcommittee for the Executive Director replacement is in progress and more to come.
- PR & Advertising – (Collens) We have continued to do in 2018, from baseball sponsorships, CFD sponsorships, race cars, as well as billboards and publication in journals and papers. If anyone has a sponsorship they would like considered, please get them to Collens.

## **New Business:**

### **Election of Board Officers:**

- President – Russell Waldner
- Vice President – Steve Loftin
- Secretary – Jan Warren
- Treasurer – Arnie Davis

Mark Williams moved to approve the board officer elections. Seconded by Becky Dooley. Motion carried.

## **Roundtable Reports:**

Utility Locates of Weston County, Archie Callander. Absent, no report.

Call-In Dig-In Safety Council, Arnie Davis. Nothing to report.

Wyoming Contractors Association, Steve Loftin. Nothing to report.

## **Secretary's Report:**

Nothing to the report. The board took a moment to acknowledge the passing of Daniel Tinney and his service to One Call of Wyoming.

**Treasurer’s Report:**

- Collens Wakefield gave the treasurer’s report/financials:
- Discussed Fee Schedule for 2019 – any revision necessary? None.

Motion by Becky Dooley to accept the treasurer’s report as presented. Second by Jan Warren. Motion carried.

**Meetings:**

- 2019 Board Meeting dates: Four meetings scheduled for 2019
  - o Thursday, January 17, 2019.....web meeting – Collens, to present 2019 budget
  - o Thursday, May 16, 2019.....in person meeting with web sharing
  - o Thursday, August 15, 2019.....web meeting
  - o Wednesday, November 6, 2019.....in person – Annual Members Meeting

Annual Membership Meeting will be at 10:00 a.m., Wednesday, November 6, 2019 location to be determined/announced with the Annual Board Meeting to follow.

**Adjournment:**

Steve Loftin moved to adjourn the meeting. Second by Jan Warren. Motion carried. Meeting was adjourned at 1:15 p.m.

Respectfully submitted, by Jan Warren